How to use the WEX benefitexpressway app:

Step 1: Download new mobile app, WEX benefitexpressway.

Login

Username



8

Profile

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ID Cards

Library

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Notifications

Download on the GET IT ON App Store Google Play

Step 3: Enter Step 2: Enter Step 4: Navigate to the your school your NPS email hamburger menu in the credentials address upper left-hand 10:01 🖷 P 🗑 🕾 📶 💼 navigation (≡ Newark Board of Educat S benefitexpress Newark Public Schools Notifications SSO Portal You do not have any Notifications schoolemail@nps.k12.nj.us Sign in with your organizational account Prescription Medical 🔽 Remember me someone@example.com 2022 Password Medical Elect No **Prescription Elect** Sign in By logging in, you agree to the Terms of Use and DPP No Coverage Coverage **Privacy Policy** Warning This web site and its contents are the property of Newark Public Schools located at 765 Broad Street, Newark New Jersey, United View All Elections States of America. The site has been established for the sole use of teachers. students and staff affiliated with the Newark Public Schools. All authorized users accessing this web site and its contents Declare Life Events 88

Step 5: select "Access Website"



Step 6: Click on the Enroll Now, and follow the prompts.

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Step 7: Click Enroll under appropriate Enrollment

Available

Enrollments

You have not yet started

now.

Enrollment Period Begins:

Enrollment Deadline: 05/01/2023 (47 days left)

Enroll

03/15/2023

Effective:

03/01/2023

Step 8: Review your options



Step 9: Review **Confirmation Sheet**



Step 10: Click Finish Enrollment and Go to Home Page



Step 11: Enrollment is Updated accordingly



Any questions please email <u>benefits@nps.k.12.nj.us</u>